

Using the Auditorium Epson Pro L1100U/L Projector and Sound System

By following these steps, a presentation in the Auditorium will be visible to and heard by guests.

Projection Screen:

1. Roll down the projection screen by holding the DOWN segment of the UP/DOWN switch located on stage right wall.

Black HDMI Cable (between pipe and wall on stage left):

2. Connect black HDMI cable to the laptop's HDMI output port.



3. Turn up the volume on the laptop and control the volume of the presentation from the laptop.

Projector Remote (on top of small, black box on stage left wall) and Projector (on wall next to the Sound Booth door):

4. Press the **On** button of the remote control to turn on the projector.
 - Stand in the middle of the stage and point the remote at the projector.
 - Push the **On** button on top left of the remote.
 - o The projector beeps and the Status light flashes blue as the projector warms up.
 - o After about 30 seconds, the Status light stops flashing and turns blue.

For presentations requiring sound. . .

Sound System (Big, black box on stage left wall):

5. Turn on the Sound System by pushing the Main Power On/Off button located next to the words "System Power" on the System Control box (big, black box).
6. Turn the sound on AutoMix4 by pushing the Power button for Wireless4.

Test the Presentation:

- **If the image does not project on the screen**, hold down the Windows key + P to extend or duplicate the laptop image on the screen.
- **If the image does not fit the screen**, do NOT adjust the projector, e.g., raising the legs, putting a book under it, etc.
 - o Change the Resolution on the laptop to 1024 by 768 pixels (Start>Intel Graphics Control Panel>Display>General Settings).
- **If sound does not work**, make sure that both the laptop sound as well as the media player sound is turned on and volume is set to the maximum level.

After the Presentation:

1. Turn off the Sound System by pushing the Off button next to the words "System Power" on the System Control box (big, black box) on stage left wall.
2. Shut down the laptop so the projector display can be seen during shutdown.
3. Turn off the projector with the projector remote.
 - From the middle of the stage, point the remote at the projector and press the **Standby** button on top center of the remote.
 - The projector displays a shutdown confirmation screen.



- Press the **Standby** button again to confirm Power Off question.
 - The projector beeps twice, the laser turns off, and the Status light turns off
4. Put the projector remote back on top of small, black box on stage left wall.
 5. Disconnect the HMDI cable from the laptop and put it between the pipe and the wall.
 6. Raise the projection screen.
 7. Return these directions to the clip on the small black box on stage left wall.

For further assistance with the Auditorium Projector and Sound System, please contact Dom Gischia (ext. 321), Brad Mosher (ext. 346), Margo Trentadue (ext. 325), or Chris Czerniak (ext. 338)